

**NEENAH-MENASHA SEWERAGE COMMISSION**

**Regular Meeting**

**Tuesday, December 18, 2018 - 8:00 A.M.**

**NMSC Offices**

**101 Garfield Avenue, Menasha WI 54952-3397**

**AGENDA**

**1. ROLL CALL**

**2. PUBLIC FORUM**

**3. APPROVAL OF MINUTES**

- November 27, 2018 Regular Meeting.

**4. CORRESPONDENCE**

- A. 11/28/2018 letter from Catherine Girdley, Harrison Utilities to Roger Voigt, NMSC.  
RE: Reappointment of Travis Parish as Commissioner on the NMSC for the term 1/1/2019 to 12/31/2021.

**5. OLD BUSINESS**

- A. Interceptor Transfer of Ownership Update. Discussion on and potential action to be taken to approve documentation for completing transfer of ownership of NMSC interceptors, property, easements, and licenses to users accepting ownership of interceptors.

**6. NEW BUSINESS**

**- Operations, engineering matters -**

- A. Phosphorus Removal Update. Update and discussion on current status.

**B. Polymer Feed System Update.**

- 1. Update and discussion on current status with potential action to be taken based on discussions held.
- 2. Polymer Feed System change order.

- C. McMahon Associates update on evaluation of chlorine residual analyzers and controls for effluent disinfection along with a cursory evaluation of UV disinfection.

**D. McMahon Invoices.**

#912430 phase 06	Polymer Feed System – Construction Phase	\$ 505.70.
#912431	WPDES Total P - Progress Report #1	\$1,818.61.

**E. Operating Report for November 2018.**

- 1. Operating Report.
- 2. Equipment and Grounds Report.

- **Budget, finance matters** -

**F.** Accountant's Report for November 2018.

1. Financial Statements.
2. Cash & Investment Report.

**G.** MCO Invoices.

#23246	January 2019 Contract Operations	\$132,062.53.
#23282	Use of MCO Vehicles	\$ 544.75.

**H.** Vouchers – Operating and Payroll Vouchers #137279 thru #137333 in the amount of \$309,505.98 for the month of November 2018.

**7. OTHER BUSINESS TO COME BEFORE THE COMMISSION**

- A. Set meeting dates and times for 2019.

**8. ADJOURNMENT.**